

Civil Action No. \_\_\_\_\_

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

This summons for (name of individual and title, if any) City of Troy  
was received by me on (date) 1/29/19

☐ I personally served the summons on the individual at (place) \_\_\_\_\_  
on (date) \_\_\_\_\_; or

☐ I left the summons at the individual's residence or usual place of abode with (name) \_\_\_\_\_,  
a person of suitable age and discretion who resides there,  
on (date) \_\_\_\_\_, and mailed a copy to the individual's last known address; or

☒ I served the summons on (name of individual) Bachel Carter, who is  
designated by law to accept service of process on behalf of (name of organization) City  
of Troy on (date) 1/31/19 @ 3:05 P.M.; or

☐ I returned the summons unexecuted because \_\_\_\_\_; or

☐ Other (specify): \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ 0.00.

I declare under penalty of perjury that this information is true.

Date: 2/1/19

Chris Cozzy  
Server's signature

CHRIS COZZY  
Printed name and title

Albany NY  
Server's address

Additional information regarding attempted service, etc:

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